

The Constitution/Charter of
Consumer Rights & Economic Justice Project
A student organization at Duke University School of Law.
September 6, 2019

ARTICLE 1: Consumer Rights & Economic Justice Project

This organization shall be officially known as **Consumer Rights & Economic Justice Project** and shall be abbreviated as **Consumer Project** when space or context dictate.

ARTICLE 2: Mission

The mission/purpose of **Consumer Project** is to provide support, assistance, and resources to low-income consumers, as well as to educate the Duke Law and the broader Durham community about consumer issues. A wide variety of activities, events, projects, and initiatives will be coordinated by **Consumer Project** to contribute to the Project's target communities.

ARTICLE 3: Membership

All registered Duke University School of Law students in good standing are eligible for membership. An official roster of membership should be established and maintained by the **Director of Administration** of the group in coordination with the Duke Law Office of Public Interest and Pro Bono, and only those members listed on the official roster are eligible to vote on **Consumer Project** business. Membership is comprised of those students expressing interest in the Project by voluntarily joining the Project's listserv.

ARTICLE 4: Non-Discrimination Policy

Consumer Project shall not discriminate on the basis of race, color, religion, national origin, disability, health status, veteran status, sexual orientation, gender identity, sex, genetic information, or age in its membership, activities, and projects. **Consumer Project** and Duke University School of Law shall not tolerate harassment of any kind.

ARTICLE 5: Officers and Elections

Section 1: Consumer Project's management consists of a board of officers. Any member of **Consumer Project** in good standing can become an officer of **Consumer Project** through a selection process determined by the discretion of the current board. New officers will assume office during the last month of the academic year.

Section 2: Officers and Duties. Example officers and corresponding duties are listed below. Fulfilling these or additional board positions is at the discretion of the current board.

- A. Executive Director
 - a. Presides at meetings.

- b. Assists other directors listed below, when necessary.
 - c. Communicates with outside organizations.
 - d. Maintains relationships with organizational partners and sponsors, including Duke Civil Justice Clinic, Legal Aid of North Carolina, Center for Responsible Lending, etc.
- B. Director of Legal Research
- a. Acts in place of the Executive Director if the Executive Director is absent.
 - b. Oversees legal and policy research projects.
 - c. Presides over case round meetings.
 - d. Selects and appoints case managers who shall support the research projects.
- C. Director of Legal Services
- a. Plans direct services projects for low-income consumers in Durham area.
 - b. Oversees the direct service projects.
- D. Director of Administration
- a. Maintains all financial records.
 - b. Oversees all payments to and from the group.
 - c. Keeps minutes of all meetings, which are open to all group members and are to be retained for a minimum of three years.
 - d. Establishes and maintains roster of the organization in coordination with Duke Law Office of Public Interest and Pro Bono.
- E. Director of Membership Development
- a. Hosts training sessions for new members.
 - b. Develops and maintains training guides and materials for Consumer Project.
- F. Director of Community Outreach
- a. Plans and oversees workshops for low-income consumers in Durham area and educate them on consumer issues.
 - b. Plans and oversees lunch events for Consumer Project at Duke Law School.
- G. Additional optional officers include: Case Manager, LLM Representative, 1L Representative, and etc.

Section 3: Selection of 1L and/or LLM representatives will take place in the fall, and these roles will be assumed immediately. Selection of all other officers will occur annually in the month of March in a process determined by the current board. New officers selected in March will assume their roles beginning in April. Selections must be completed and the results submitted to the

Duke Bar Association External Vice President and the Duke Law Office of Student Affairs by April 15.

Section 4: There shall be a mandatory transitional meeting of the currently and newly elected Officers prior to the end of the spring semester.

Section 5: Removal of an officer of **Consumer Project** may be accomplished at the discretion of the current board

ARTICLE 6: Meetings

Meetings of **Consumer Project** shall be held at the discretion of the Board as needed and at a venue on/off campus.

ARTICLE 7: Quorum

Quorum shall consist of a 2/3 majority of voting members present.

ARTICLE 8: Amendments

Amendments to this constitution/charter may be proposed by any member, must be received in writing one day prior to the scheduled meeting and must obtain two-thirds (2/3) majority by a vote of the general body, or by quorum. Any changes will take place prior to the next meeting.