Minutes

Welcome & Attendance

**Board Members Present:** Stuart Rossman; Stacy Bardo; Kirsten Keefe; Brian Bromberg; David Philipps; James Francis; Justin Baxter; Daniel Blinn; Peter Holland; Ronald Burdge  
**Staff:** Ira Rheingold; Patty Budka; Jessica Hammond; Christine Hines  
**Guests:** Mike Quirk; Bernard Brown; Amy Kleinpeter; Craig Rothburd; Jim Kowalski

**Listserv Admissions Guidelines**  
A sub-committee of the membership committee developed proposed Listserv Guidelines, sent proposal to the Board for guidance, and identified key stakeholders for input.

Discussion:

Concern for transparency & consistency in the application, as there remains a subjective component that requires no disclosure about causes for rejection. Proposed language change to institute a second review by the listserv membership if questions arise.

**Motion to approved modified Listserv Guidelines** – APPROVED, Dave Philipps will work with sub-committee to implement modifications

**Approval of the August minutes** - APPROVED

**Reports**

**Treasurer’s Report**
Our revenue is down slightly due to a shortfall in cy pres awards. Expenses look to come in lower than predicted.

NACA is expecting to face a budget shortfall for this year and will need to pull funds from the reserve to cover operating expenses. The amount of the shortfall at this time is unknown and is affected by additional cy pres income.  
Motion to allow NACA to pull funds from the reserve – APPROVED  
Thanks to Dan Blinn for his service as NACA’s Treasurer.

**Staff Report**
Technology changes – database, listservs & website expected to go live the end of 2015/beginning of 2016.

NACA staff working with the CFPB on the arbitration rules.

Nominating Committee
Stacy Bardo (proposed Co-Chair)
Brain Bromberg (proposed Treasurer)
Michael Quirk (proposed new Board member)
Proposed continuing Members: Stacy Bardo, Leslie Bailey, Justin Baxter

New Business
Review of NACA’s Form 990
No questions or concerns - 990 will be submitted as reviewed by the Board.

2016 Preliminary Budget
The receipt of the large cy pres that we’ve been expecting will play a large role in the 2016 budget. A draft was submitted to the Board that shows the different effects of if the funds are received by NACA in 2015.

Membership Recruitment/Expansion
Overview of possible ways to expand NACA membership to bring people into consumer rights law and contribute to strengthening NACA’s financial situation. Proposed committee position description discussed.

Motion to move forward with proposed committee position description - APPROVED

Old Business
Annual Meeting
Silent auction is progressing.
Awards Committee: Erik Heath; Jane Santoni; & Keith Keogh
Journalism: CNN Money & local NBC Houston

Next Board Meeting: December 17, 2015 at 2pm ET